

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER

P.O. Box 340497, Ft Sam Houston, TX 78234
MINUTES OF BOARD MEETING – Tuesday 21 January 2020

The Meeting was called to order by Board Chair Barbara Ramsey at 10am. A quorum was present (min 50%) and acting throughout the meeting.

Attendees:

Board: Col Mac McDonald, Col Barbara Ramsey, Col Frank Rohrbough, LTC Robert Blake, LTC Bill Goforth, LTC Jim Finch, LtCol Ed Marvin.

Staff: Col Vaughn Caudill, Col Felix Santiago, LtCol Kitty Meyers, Trish Meserve.

Invocation and Pledge of Allegiance by Ed Marvin.

Introductions made for new Board member Robert Blake and new Chapter officer Felix Santiago.

Addition to the Agenda: JB SA Women's Equality event in March.

Old Business

Minutes: The minutes from 16 December 2019 were reviewed. Bill Goforth made motion to accept the minutes as written, seconded by Mac McDonald. Vote was unanimous. Minutes will be filed as a matter of chapter record.

New Business

a) Stakeholder's Report (aka Scorecard Review):

Proposed Scorecard was reviewed – there are three main priorities with some holdovers – membership, financials and legislative. No changes from last month.

b) Financials: Vaughn Caudill

Reiterated that most of the three-year memberships become due this year and will hopefully produce more donations and exceed the conservative budget.

The tax filing will be done on time.

Alamo Chapter Educational Foundation Account (501(C)3)

INFLOWS	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2019 Budget	Variance
Donations	2,035.00	527.00	1,140.00	350.00	60.00	526.00	-	33.00	60.00	180.00	1,940.00	935.00	7,786.00	\$ 4,000.00	3,786.00
The Big Give				625.00	698.15			1,575.11					1,575.11	\$ -	1,575.11
Other													1,575.11		
Golf Tournament															
In		1,000.00		10,960.00	2,465.00	4,600.00	7,625.00	10,481.00	1,520.00	100.00			38,751.00		38,751.00
Out	1,000.00								17,442.54		4,061.69		22,504.23		22,504.23
Sub Total Golf	(1,000.00)	1,000.00	-	10,960.00	2,465.00	4,600.00	7,625.00	10,481.00	(15,922.54)	100.00		-	\$ 16,246.77	\$ 15,000.00	1,246.77
TOTAL INFLOW	2,035.00	1,527.00	1,140.00	11,935.00	3,223.15	5,126.00	7,625.00	12,089.11	(15,862.54)	280.00	1,940.00	935.00	26,931.03	\$ 19,000.00	7,931.03
Austin Scholarship	1,575.11														
OUTFLOWS															
Other															
Big Give Admin Fee	200.00											200.00	400.00	\$ -	400.00
Charity															
Warrior & Family Support Ctr												6,500.00	6,500.00	\$ 7,500.00	(1,000.00)
MOAA Heritage					125.00								125.00	\$ 125.00	-
Undesignated Charities													-	\$ 100.00	(100.00)
Total	200.00	-	-	-	125.00	-	-	-	-	-	-	6,700.00	7,025.00	\$ 7,725.00	(700.00)
Scholarships															
Col Torrey				500.00									500.00	\$ 500.00	-
Gen Herring (JROTC)						500.00							500.00	\$ 500.00	-
Col McCarthy (JROTC)													500.00	\$ 500.00	-
Chapter (Jim & Cheryl Cunningham)				500.00									500.00	\$ 500.00	-
ROTC Navy UT Austin													500.00	\$ 500.00	-
ROTC Army UT Austin													500.00	\$ 500.00	-
ROTC Army Texas State													500.00	\$ 500.00	-
ROTC Army UT RGV						1,000.00							1,000.00	\$ 1,000.00	-
ROTC Army Texas A&M Corpus Christi					1,000.00								1,000.00	\$ 1,000.00	-
ROTC Army Texas A&M Kingsville													1,000.00	\$ 1,000.00	-
ROTC Army St Mary's													1,000.00	\$ 1,000.00	-
ROTC Army UTSA			1,000.00										1,000.00	\$ 1,000.00	-
ROTC Air Force UT Austin													500.00	\$ 500.00	-
ROTC Air Force Texas State					500.00								500.00	\$ 500.00	-
ROTC Air Force UTSA													1,000.00	\$ 1,000.00	-
ROTC Air Force UTSA (Ed & Ruby Marvin)													1,000.00	\$ 1,000.00	-
Total	-	-	1,000.00	7,000.00	3,000.00	500.00	-	-	-	-	-	-	11,500.00	\$ 11,500.00	-
TOTAL OUTFLOW	200.00	0.00	1,000.00	7,000.00	3,125.00	500.00	0.00	0.00	0.00	0.00	0.00	6,700.00	18,525.00	\$ 19,225.00	(700.00)
Decrease/Increase	1,835.00	1,527.00	140.00	4,935.00	98.15	4,626.00	7,625.00	12,089.11	(15,862.54)	280.00	1,940.00	(5,765.00)	8,406.03	\$ (225.00)	8,631.03

Operating Account – Inflow:

	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2019 Budget	Variance
Membership Dues															
MOAA National		2,040.00											\$2,040.00	\$ 2,000	\$40.00
Austin Chapter													\$0.00	\$ -	\$0.00
New Surv Sp													\$0.00	\$ -	\$0.00
New Retired				30.00	70.00			40.00		20.00		20.00	\$180.00	\$ -	\$180.00
New Active Duty										20.00			\$20.00	\$ -	\$20.00
New Former		60.00			30.00			20.00					\$110.00	\$ -	\$110.00
Renewal Surv Sp	270.00	140.00	60.00	40.00	20.00	40.00	40.00	20.00	20.00		140.00	40.00	\$830.00	\$ 1,000	-\$170.00
Renewal Retired	1,060.00	420.00	150.00	240.00	170.00	310.00	180.00	320.00	320.00	420.00	340.00	460.00	\$4,390.00	\$ 11,000	-\$6,610.00
Renewal Active Duty		20.00	40.00	20.00	20.00		20.00				40.00		\$160.00	\$ 250	-\$90.00
Renewal Former													\$0.00	\$ 250	-\$250.00
Total	\$ 1,330.00	\$ 2,680.00	\$250.00	\$330.00	\$310.00	\$350.00	\$240.00	\$400.00	\$340.00	\$460.00	\$520.00	\$520.00	\$7,730.00	\$ 14,500	-\$6,770.00
Non-Dues Revenue															
Golf Tournament										4,061.69			\$4,061.69	\$ 4,000	\$61.69
Merchandise (Coins/Shirts)	60.00		55.00	80.00	195.00	120.00	50.00		30.00	305.00	30.00	35.00	\$960.00	\$ 3,000	-\$2,040.00
Advertising Lariat	1,620.00		4,050.00	2,970.00	1,770.00	3,390.00			150.00				\$13,950.00	\$ 10,000	\$3,950.00
ROTC Medals			475.00										\$475.00	\$ 1,000	-\$525.00
Corporate Partnership		100.00	300.00			100.00	100.00				100.00		\$700.00	\$ 1,500	-\$800.00
Donations to Chapter	550.00	670.00	65.00		286.00	35.00	150.50	258.00	20.00	2,430.00	1,142.00	600.00	\$6,206.50	\$ 2,500	\$3,706.50
Donations to Outreach	527.00	1,140.00	975.00	758.15	526.00	20.00	13.00	60.00	180.00	1,940.00	935.00	459.00	\$7,533.15	\$ 4,000	\$3,533.15
Social Events	1,960.00	662.00	1,450.00	1,700.96	2,216.00	1,280.20	157.00	918.05	673.00	2,113.00	2,142.00	1,588.00	\$16,860.21	\$ 14,000	\$2,860.21
Total	\$ 4,717.00	\$ 2,572.00	\$ 7,370.00	\$ 5,509.11	\$ 4,993.00	\$ 4,945.20	\$ 470.50	\$ 1,236.05	\$ 1,053.00	\$ 10,849.69	\$ 4,349.00	\$ 2,682.00	\$50,746.55	\$ 40,000	\$10,746.55
TOTAL INCOME	\$6,047.00	\$5,252.00	\$7,620.00	\$5,839.11	\$5,303.00	\$5,295.20	\$710.50	\$1,636.05	\$1,393.00	\$11,309.69	\$4,869.00	\$3,202.00	\$58,476.55	\$ 54,500	\$3,976.55

Operating Account – Outflow:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2019 Budget	Variance
Copier Mntn Agreement				571.00									\$71.00	\$ 525	(46.00)
Square Service Fee	26.62	24.82	15.49	12.10	54.00	63.63	59.88	71.55	53.27	69.59	36.39	20.41	\$507.75	\$ 500	(7.75)
PayPal Service Fee	36.10	7.29	149.68	69.60	100.05	44.10	122.30	65.97	21.60	55.35	71.85	66.11	\$810.00	\$ 450	(360.00)
D&O Insurance								653.00					\$653.00	\$ 750	97.00
Dues & Subscription	827.00	451.20	338.72		75.00								\$1,691.92	\$ 1,400	(291.92)
GT Contractor Incentive										1,000.00			\$1,000.00	\$ 1,000	-
Independent Contr	790.00	1,580.00	1,580.00	1,580.00	1,580.00	1,580.00	1,580.00	1,580.00	1,580.00	1,580.00	1,580.00	2,870.00	\$19,460.00	\$ 19,460	-
Lariat Postage	1,000.00						600.00						\$1,600.00	\$ 2,000	400.00
Lariat Printing	454.02	456.68	650.23	453.18	453.18	453.03	911.40	-	454.65	455.70	455.70	300.68	\$5,498.45	\$ 5,000	(498.45)
Liability Insurance		425.00				62.00							\$487.00	\$ 500	13.00
Marketing	-	200.00									492.36		\$692.36	\$ 150	(542.36)
Merchandise (Coins/Shirts)	2,227.34												\$2,227.34	\$ 2,500	272.66
Office	622.78	19.79	94.15	167.57	610.63	1,114.33		58.59		464.91	253.09	102.98	\$3,508.82	\$ 2,500	(1,008.82)
Postage & Delivery	251.75						8.00			773.60		276.80	\$1,310.15	\$ 2,000	689.85
ROTC							391.22						\$391.22	\$ 1,000	608.78
ROTC Medals			475.00										\$475.00	\$ 1,000	525.00
Social Events	1,918.70		2,237.86	1,419.48		2,689.13	400.00		543.40		1,133.34	3,519.74	\$13,861.65	\$ 14,000	138.35
Solitaires													\$ -	\$ 75	75.00
Special Activities													\$ -	\$ 600	600.00
Telephone	157.15	144.76	146.33	145.30	144.44	149.53	150.90	149.32	154.70	148.42	158.50	139.47	\$1,788.82	\$ 1,800	11.18
Trans To Outreach	2,035.00	527.00	1,140.00	975.00	758.15	526.00	-	33.00	60.00	180.00	1,940.00	935.00	\$9,109.15	\$ 4,000	(5,109.15)
Volunteer Recogn													\$ -	\$ 100	100.00
TOTAL OUTFLOWS	10,346.46	3,836.54	6,827.46	5,393.23	3,775.45	6,681.75	4,223.70	2,611.43	2,867.62	4,727.57	6,121.23	8,231.19	65,643.63	\$ 61,310	(4,333.63)
Surplus/(Deficit)	(4,299.46)	1,415.46	792.54	445.88	1,527.55	(1,386.55)	(3,513.20)	(975.38)	(1,474.62)	6,582.12	(1,252.23)	(5,029.19)	(7,167.08)	(6,810.00)	(357.08)

Cash Balances:

Educational Foundation	Jan	Feb	March	April	May	9-Jun-01	July	Aug	Sep	Oct	Nov	Dec		
RBFCU														
Savings	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 5.00	\$ 5.00	\$ 5.00		
Money Market	\$16,313.27	\$16,848.60	\$6,496.96	\$4,975.64	\$7,737.94	\$8,268.24	\$8,272.80	\$8,310.03	\$5,874.13	\$18,958.91	\$20,907.34	\$20,025.97		
Checking	\$ 300.46	\$ 300.47	\$10,800.57	\$3,800.82	\$1,175.93	\$675.97	\$676.00	\$676.03	\$676.06	\$6,530.08	\$6,530.35	\$1,655.59		
Certificates	\$ 9,897.01	\$ 9,911.34	\$ 9,927.23	\$ 9,942.63	\$ 9,958.57	\$ 9,974.02	\$ 9,990.01	\$ 10,006.02	\$ 10,021.55	\$ 10,037.62	\$ 10,053.19	\$ 10,069.31		
Total	\$26,518.64	\$27,068.31	\$27,232.66	\$18,726.99	\$18,880.34	\$18,926.13	\$18,946.71	\$18,999.98	\$16,579.64	\$35,531.61	\$37,495.88	\$31,755.87		
Chapter Operations														
Broadway	\$10,793.98	\$13,208.92	\$14,001.98	\$25,407.34	\$29,400.41	\$32,613.86	\$36,725.66	\$45,441.28	\$28,303.40	\$14,204.55	\$12,752.35	\$7,923.16		
USAA	\$16,480.69	\$16,501.68	\$16,520.67	\$16,541.72	\$16,562.11	\$16,562.11	\$16,603.66	\$16,603.66	\$16,645.19	\$ -				
RBFCU CD's										\$16,663.75	\$16,683.61	\$16,704.16		
Total	\$27,274.67	\$29,710.60	\$30,522.65	\$41,949.06	\$45,962.52	\$49,175.97	\$53,329.32	\$62,044.94	\$44,948.59	\$30,868.30	\$29,435.96	\$24,627.32		
Social Events														
Income	\$1,894.00	\$720.00	\$1,814.96	\$1,533.00	\$1,703.00	\$1,540.00	\$0.00	\$826.05	\$682.00	\$2,245.00	\$1,310.00	\$1,596.00	\$984.00	\$16,848.01
Outgo	\$1,918.70	\$640.00	\$1,557.66	\$1,419.48	\$1,166.10	\$1,923.03	\$0.00	\$0.00	\$543.40	\$2,020.00	\$1,133.34	\$1,499.74	\$984.00	\$14,805.45
Variance	-\$24.70	\$80.00	\$257.30	\$113.52	\$536.90	-\$383.03	\$0.00	\$826.05	\$138.60	\$225.00	\$176.66	\$96.26	\$0.00	\$2,042.56

c) Membership: Membership is up slightly from this time last year. Do need more staff to flesh out a committee and provide full coverage at more recruitment opportunities, as well as developing committees for each priority and a succession plan. Felix intends to increase retention by personal emails to those non-renewers and answer the question, “What has MOAA-AC done for me lately?”. Will focus on the 75k+ veterans in our community. Attending bi-monthly newcomer briefings and exploring TAP and ETAP presence.

Frank asked about membership in the satellite chapters at the ARC and Blue Skies. This quarter’s meeting is on Feb 10 at BST and Feb 11 at ARC. Speaker at both dinner meetings will be Gail Joyce from MOAA National. Currently residential make up at Blue Skies is 80% military and at the ARC it is 100%. Felix to investigate The Towers (Trish to provide list of current members who reside there to see if a satellite would be viable).

Satellite chapter in Austin is being worked on. Once a suitable location is found a speaker is already lined up for when things get fully developed.

The NCOA now has 2 chapters in San Antonio and the MOAA Alamo chapter will be working with them to mutually promote themselves.

Upcoming recruiting events include, among others, a Military & Veteran Expo in February, the Red White & You Job Fair on November 5 which the Chapter helps to plan, and the bi-monthly Newcomer Events. Most of the new members are coming from TAPS and Newcomer orientations where the audiences are smaller and facilitate relationship building.

Kitty challenged all Board members to cultivate membership and participation.

The upcoming Happy Hour, February's social event will feature General Ayala speaking to the Warrior Games and the chapter is hoping to be able to assist in the planning and execution of the event that will provide opportunities for more members to become involved, and be a way to connect with the younger members.

d) Golf Tournament Update: Frank Rohrbough confirmed the 50% split and the additional monies for WFSC was taken care of. The planning for the 2020 tournament on October 16 is already underway. An increase in the green fees caused the player fee went up to \$150 but with an early bird discount for \$140 if paid 60 days ahead.

e) ACEF Work Plan: Bob Certain will need more time to put together the ACEF Board and at that time the Golf Committee will report to that Board. Candidates for the Board are currently being sought. Per Vaughn the strategy of ACEF will be to disburse 2-3K per year over and above what was brought in the previous year to reduce the reserves.

f) Conflict of Interest Statements: Most all are in.

g) Board Assessment Results: Barbara Ramsey advised there were some very valid comments submitted – more engagement, younger members. Ed Marvin reminded all of the latest buzz words – Diversity, Equity and Empowerment.

f) JBSA Women's Equality event in March: Bill Goforth advised the Board of a JBSA FSH event in March to celebrate Women's History Month. They may want to have Kitty as a speaker if available.

Meeting Adjourned at 12:17pm.

NEXT BOARD MEETING – Thursday March 12 at 10am

A handwritten signature in black ink, appearing to read "David Patrick", is written over a horizontal line.

Col David Patrick USAF (Ret) Secretary